



APPLICATION FOR PRE-AUTHORIZED DEBIT OF STRATA FEES

In accordance with the Privacy Act, the information contained in this document is for the use of the Strata Corporation and its obligations and rights of use as stipulated under the Strata property Act.

Effective Date

Name of Owner(s)

Strata Plan

Strata Lot

Address of Unit

City

Province

Postal Code

Mailing Address (if different from above)

City

Province

Postal Code

Phone Number (Res.)

(Cell)

(Business)

Email Address

Terms and Conditions:

- I/We acknowledge that I/we are participating in a PAD plan established by Citybase Management Ltd. and I/we participate in this PAD plan upon all terms and conditions set out herein. Citybase Management Ltd. reserves the right to reject my/our application or discontinue the service.*
- I/We warrant and guarantee that all persons whose signatures are required to sign on this account have signed this agreement.*
- I/We acknowledge that this PAD authorization is provided for the benefit of Citybase Management Ltd. and the processing institution administering the account, and is provided in consideration of the said processing institution agreeing to process these PADs against my/our bank account in accordance with the rules of the Canadian Payments Association.*
- I/We hereby authorize Citybase Management Ltd. on behalf of our Strata Corporation and its processing institution to debit my/our bank account on/about the 1st day of each month.*
 - All recurring monthly strata fees and/or charges (e.g. parking and lockers etc.); and/or*
 - Any one-time retroactive strata fees/charges adjustments; and/or*
 - Any one-time sporadic debit of any kind (e.g. "catch-up" payment on previous outstanding strata fees for 1st time PAD enrolment, NSF administration fee, etc.) as authorized by me/us.**I/We understand that the amount of strata fees may be increased or decreased based on the approved budget as adopted by my/our strata corporation from time to time. I/We agree to waive the requirements for pre-notification including, without limitation, pre-notification of any changes in the amount of the PAD due to a change in strata fees, charges or adjustment.*
- I/We undertake to inform Citybase Management Ltd. immediately, in writing of any changes in the account/information (e.g change of account number, mailing address, contact phone no, e-mail address, account closure, etc.) provided in this authorization.*
- I/We understand that a NSF administration fee will apply to my/our account should my/our PAD be returned due to insufficient funds, account closure, account freeze, etc. It is my/our responsibility to ensure the balance in my/our bank account is sufficient to cover the PADs.*
- I/We understand that this authority is to remain in effect until Citybase Management Ltd. has received written notification from me/us of its change or termination. The notification must be received by Citybase Management Ltd. at least ten (10) business days before the next scheduled PAD withdrawal.*

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